**Name:** Joenelle Diaz

**Email:** [joe.jaggassardiaz2501@gmail.com](mailto:joe.jaggassardiaz2501@gmail.com)

**Phone:** 868-274-5886

***PERSONAL DETAILS:***

* **Date of Birth:** 25th January 2000
* **Sex:** Female
* **Marital Status:** Single
* **Nationality:** Trinidadian

***CAREER OBJECTIVES:***

To gain knowledge, skill and experience, and also to complete each task joyfully and to the best of my ability.

***EDUCATION QUALIFICATION:***

I currently attend Southeast Port of Spain Government Secondary School, where I am a form 5 student at present, preparing for my Caribbean Secondary Education Certificate Examinations. My Subjects are Mathematics and English Language compulsory, Information Technology, Electronic Document Preparation Management, Principles of Accounts, Principles of Business and Spanish.

***STRENGTH:***

* Hard Working
* Fast Learner
* Fast with preparing documents
* Always ready to learn new things

**I declare that the above information is true to the best of knowledge.**

**Date:** 9th May, 2017

**Place:** Massy Stores Maraval